

Trucker Invoicing Guidelines

Please include on all invoices:

1. Date
2. START and STOP times (**separate DELAY Time**)
3. Job name – where you are trucking to.
4. What you are trucking (asphalt, materials for plant, gravel, etc.)
5. Need preprinted invoice number on all slips.
6. Need a separate invoice if you are trucking for someone other than WILK paving

Reminder, truckers are paid on the 1st and 15th for the previous month